

**BY-LAWS OF CRANBERRY LAKE BOAT CLUB, INC.**

Revised September 10, 2018

**ARTICLE 1 – Name and Location**

Section 1. This organization shall be known as CRANBERRY LAKE BOAT CLUB Inc hereafter, CLBC.

Section 2. Location and address: P.O. Box 656, Cranberry Lake, NY 12927-0656

**ARTICLE 2 – Purpose**

Section 1. CLBC is a non-profit organization.

Section 2. The mission of the CLBC shall be to protect the natural beauty and health of Cranberry Lake for the enjoyment of all property owners and visitors by promoting an awareness of environmental issues such as water quality, invasive species, fish and wildlife, and shoreline protection. In addition, the CLBC seeks to engage in social and other activities as the club may deem advisable to enhance the general welfare of the area. Finally, the CLBC seeks to promote and support civic projects for the aesthetic, cultural, commercial, and educational betterment of the communities of Cranberry Lake and Wanakena.

**ARTICLE 3 – Membership**

Section 1. Membership shall consist of persons interested in the welfare of the Cranberry Lake Area. Upon payment of dues, candidates shall be considered members in good standing. Each membership shall have one vote.

Section 2. Members shall be 18 years of age or over.

Section 3. CLBC, at its annual meeting, may elect to honorary membership, persons who have made outstanding contributions to the Cranberry Lake area in keeping with the purposes of the CLBC. Such honorary members will not be assessed dues. They shall be entitled to all the privileges enjoyed by regular members.

**ARTICLE 4 – Dues**

Section 1. The annual dues shall be \$25.

Section 2. All dues are payable May 1 for the period from May 1 to April 30 of the following year.

Section 3. Any member in arrears on July 1 shall be notified.

**ARTICLE 5 – Meetings**

Section 1. An annual meeting shall be held during the month of July or August. The date, time and place of the meeting shall be determined by the Board of Directors. At this meeting, directors (hereinafter provided) shall be elected, reports submitted, and any other business transacted which should properly come before the membership.

Section 2. At least 2 weeks prior to the time fixed for the annual meeting, the Secretary shall send notices to each member, specifying the date, time, and place of such meeting. Accompanying this shall be a brief report by the Board of Directors on the status of the club, and a summary of the annual Treasurers report.

Section 3. A special meeting of the membership may be called at any time by a majority of the Board of Directors, or by the Commodore with the approval of a majority of the Board of Directors. Notice of said meeting shall be given at least 48 hours before the time of such special meeting. The notice shall state the purpose of such meeting, and only business so stated shall be conducted.

Section 4. By-laws may be changed or amended by a majority vote at a regular annual meeting. Such changes or amendments shall be included in the notice of the meeting provided for in Article 5, Section 2.

Section 5. A quorum shall consist of 25 voting members.

#### **ARTICLE 6 – Directors**

Section 1. The business, property and affairs of the club shall be managed by the Board of Directors.

Section 2. The CLBC board of directors shall consist of from 7 to 15 members. These directors shall be elected by ballot at annual meetings. Directors shall be elected for a term of three years either by recommendation of a nominating committee, or by nominations from the floor. Directors shall be eligible to serve for not more than two consecutive terms of three years each. They shall be eligible to hold such office again after the expiration of one year.

Section 3. One director shall be chosen from each of the following zones when possible.

Zone 1: This zone shall be known as the Village Zone, and shall be composed of the Village of Cranberry Lake, South to Tamarack Point on the West Shore, and the Public Camp Grounds on the East shore.

Zone 2: This zone shall be known as the Birch Island Zone, and shall be bounded on the North by Tamarack Point on the West shore, and the Public Camp Grounds on the East Shore, and East West line from Hedgehog Bay to Gull rock shall be the southern Boundary.

Zone 3: This zone shall be known as the Chair Rock Zone, and shall extend south from the line described for Zone 2 to the end of the lake. It shall include Dead Creek Flow.

Zone 4: This zone shall be known as the Wanakena Zone, and shall include the Inlet Flow (Oswegatchie River) southwest from Dead Creek Flow, and the Village of Wanakena.

Section 4. Vacancies on the Board of Directors will be filled by maintaining the zone representation as listed above (when possible). Each person nominated to fill a vacancy by the commodore must be approved by the majority of the board and may serve until the next annual meeting.

Section 5. No director or officer, except the Secretaries and Treasurer, shall receive any compensation directly or indirectly for his/her services.

Section 6. Five directors shall constitute a quorum.

#### **ARTICLE 7 – Officers**

Section 1. The directors shall elect from their number a Commodore and Vice-Commodore, and shall also elect from their number or from the membership at large a Secretary, and a Treasurer. Directors and officers shall hold their office until their successors have been elected.

Section 2. Commodore: It shall be the duty of the Commodore to appoint the members of all committees subject to the advice or approval of the Board of Directors; enforce the rules and regulations of the club, and preside at all meetings of the Club and of the Board of Directors. He/she shall call a meeting of the Board of Directors (within a month) following the annual meeting for the purpose of electing and appointing officers. The Commodore shall be ex-officio member of all committees, and shall perform such other duties as may be incidental to the office.

Section 3. Vice-Commodore: The Vice-Commodore shall assist the Commodore in the discharge of his/her duties and officiate in his/her absence.

Section 4. Secretary: This Secretary shall keep the minutes of the meetings of the Club, and of the Board of Directors in a book (or on electronic media) provided for that purpose, and shall have the custody of all reports, communications and documents connected with the proceedings of the Club. He/she shall keep a correct roll of members for the most current 5-year period.

The Secretary shall also receive applications for membership and transmit same to the Membership Committee and shall notify each member of receipt of their dues. He/she shall also conduct the correspondence of the Club which may be consonant with the duties of his/her office, shall give notice of all meetings and perform such other services as may be required by the Board of Directors.

He/she shall keep a correct roll of attendance at all meetings of the Board of Directors. The Secretary, unless a director, shall not be a voting member of the Board of Directors, nor count in constituting a quorum of the board.

Section 5. Treasurer: The Treasurer shall have charge of the funds of the club and shall keep a correct account of all moneys received and paid out in a book (or other electronic media) provided for that purpose. By the direction of the Commodore he/she shall disburse the funds by check for a maximum of \$300 for each withdrawal. Withdrawals in excess of this sum shall be disbursed by approval of the majority of the Board of Directors. All checks shall be signed by the Treasurer with checks above \$300 countersigned by the Commodore. He/she shall deposit the funds of the Club in a depository approved by the Board of Directors. He/she shall also present at each stated meeting, and whenever so directed by the Board of Directors, a detailed account showing the financial condition of the Club. He/she may be bonded at the expense of the Club and in such amount as shall be determined by the Board of Directors.

The Treasurer, unless a Director, will not be a voting member of the Board of Directors, nor count in Constituting a quorum.

#### **ARTICLE 8 – Committees**

Section 1. The Commodore shall appoint committees at his/her discretion, subject to the approval of the Board of Directors as follows:

- A. Membership Committee.
- B. Navigation Committee
- C. Nominating Committee
- D. Dock Committee
- E. Picnic Committee
- F. Banquet Committee
- G. Community Improvements Projects Committee
- H. Social Media Committee

Section 2. The commodore may create additional committees as necessary.